

# **WOOLMER GREEN PARISH COUNCIL**

## **Minutes of meeting held 13 January 2009**

**Present:** Cllr Mrs J Watson (Chair), Cllr N Collingridge (Vice Chair), Cllr M Burge, Cllr P Corke, Cllr S Day, Cllr A Gribble.

**In attendance:** Mrs J. Pearce (Acting Clerk).

**1. Apologies for Absence:** None

**2. Minutes of Council Meeting on 9 January 2009:** The minutes were agreed and signed as a correct record.

**3. Matters arising from Minutes:**

- a) Climate Change Meeting: Cllrs were reminded of the Climate Change Meeting on 14 January in the hall.
- b) Councillors Surgeries: Cllr Burge attended the surgery on 3 January in place of Cllr Day.

**4. Meetings attended by Councillors:**

Cllr Watson attended a Heritage Meeting where local heritage signs were discussed. This item will be included on the next WHALC agenda. She also attended the School Christmas Bazaar to present the certificates, designed & printed by Cllr Collingridge, and prizes to the winners of the Christmas Card Competition.

Cllr Day attended a Standards Committee Meeting.

Cllrs Watson, Collingridge & Corke attended a Herts Highways meeting.

**5. Correspondence:** A consultation document on Communities in Control was received and a letter from the Chief Constable of Herts Constabulary acknowledging the Parish Council's recommendation of PCSO Taylor.

**6. Youth Matters:**

James Mansell's CCTV installation: Cllrs agreed that running the CCTV continuously is too expensive. It was decided to restrict it to only monitor teenage and 21<sup>st</sup> parties. **Action: J Mansell**

**7. Planning:** (Cllr Corke)

- a) 4 Holly Road: The residents of 4 Holly road, referring to the 1 Oak Road application, have asked if the Parish Council could actively support a resubmitted application.
- b) 15 Mardleybury Road: Application refused.
- c) Petit Forestier site: The appeal was unsuccessful.
- d) New applications: None
- e) Planning Training: Five places have been reserved for the Planning Training on 9 April at 7.30pm.
- f) Councillor responsible for Planning: Cllr Corke agreed to assume responsibility for Planning.

**8. Hall:** (Cllr Watson)

- a) Repair to Windows: The work will hopefully start on 10 February.
- b) Repair to Table: No progress to report.
- c) Curtain Relining: A quote was obtained for £865.21. It was agreed to have the work carried out straight away. **Action: Clerk**
- d) Childrens' Centre: A Partnership Meeting will be held on 5 February. It was decided to invite representatives from childrens' groups that hire the hall and a local pre-school. A progress meeting will take place on 13 February. Cllrs were asked to suggest suitable names for the centre.
- e) Lighting in Hall Toilets: progress ongoing. **Action: Cllr Watson**

**9. Finance:** (Cllr Day)

- a) Payments and Accounts for December: These had been circulated and were agreed.
- b) Pension Scheme: Cllrs agreed to offer the LGPC to employees from April 2009 and the salaries budget has been increased accordingly. **Action: Clerk**
- c) Budget 2009/10: Cllrs discussed the budget and agreed to adjust the recording of deposits held and hall maintenance in the accounts. An extra meeting to agree the budget will be held on Tuesday 20 at 7.30pm.
- d) Christmas Bonus: Cllrs approved the staff Christmas bonus.

**10. Environment & Transport:** (Cllr Collingridge)

- a) Stolen Bench: It was decided to pass on information about the stolen bench to PCSO Taylor and OWL co-ordinator, Mr G Fenton. A price will be obtained for a replacement bench. **Action: Cllr Watson**
- b) Parish Plan: Following the Highways meeting it was proposed that, as the B197 is a serious issue of concern to residents and the school, a section of the Parish Plan, focussing on measures to improve the

safety of the road, should be initiated. Cllrs unanimously voted in favour of the proposal. Advice will be obtained from specialist consultants. Initially grants to assist with costs & indentifying suitable experts will be investigated.

**Action: Cllr Watson**

**11. Publicity:** (*Cllr Collingridge*)

a) Leaflet: A leaflet advertising the hall facilities will be produced.

**Action: Cllr Watson**

**12. Grounds:** (*Cllr Gribble*)

a) Groundwork Trust & Mardley Heath: Progress is being made.

**Action: Cllr Watson**

b) Yearly Playground Inspections: The annual inspection has been carried out. The posts of the broken car park perimeter fence are a high risk and Cllrs agreed they should be removed. The report will be circulated to Cllrs.

**Action: Clerk**

c) Monthly Playground Inspection: Cllr Gribble will carry out the January inspection.

**Action: Cllr Gribble**

d) Playground & Childrens' Centre Signs: Progress is continuing.

e) Allotment Society: Plans of the allotment site will be drawn up for submission to WHBC Planning.

**Action: Cllr Watson & Burge**

f) Jolly Garden: No progress to report.

**14. Village of the Year Competition:** Leaflets are being produced for including in the village Welcome packs.

Cllrs agreed to enter the 2009 competition.

**15. Date of next Meeting:** 10 February, 2009.